

Reptile Reach – Setup Time & Venue Requirements

To ensure a safe, smooth, and enjoyable reptile presentation, the following setup and venue requirements must be met by the event host. These guidelines help protect participants, animals, and equipment, and allow the presenter to deliver the best possible program.

1. Setup Time Requirements

Standard Setup Time:

Reptile Reach requires 15-20 minutes of setup time before the scheduled program start time.

Breakdown Time:

A minimum of 15–20 minutes after the event is required for safe animal packing and equipment removal.

Host Responsibilities:

- Ensure the presenter has immediate access to the venue at the agreed-upon setup time.
- Provide clear directions for loading/unloading if needed.
- Inform staff or onsite contacts that live animals will be brought in.

2. Space Requirements

To maintain a safe environment, the event space must meet the following:

Minimum Area

- 6 ft x 6 ft clear area for presenter and animal crates in larger venues, and a minimum of 5 ft x 5 ft for in-home events.
- Additional space for audience seating.

Surface

- For animal safety, indoor presentations only. Some exceptions may be made on a case by case basis.

Audience Distance

- Participants must remain at least 3 feet away from the animal setup area until invited for hands-on interaction. For safety, children must remain seated during presentation unless otherwise specified by presenter.

3. Environmental Requirements

For animal safety and comfort:

- Temperature: Indoor temperatures between 65-80°F.
- Noise: Moderate or low noise environment. No loud music or sudden/continuous shouting.
- Lighting: Adequate lighting to ensure safe animal handling.
- No Smoke, Fog Machines, or Strong Scents in the presentation area.

4. Table and Seating Requirements

Reptile Reach will bring its own table, animal containers, and handling equipment.

Host must provide:

- Seating for participants if required by the venue or audience type
- A clear aisle for handling demonstrations
- PA equipment for larger presentations

5. Electrical Requirements (If Applicable)

- A working outlet within 10 feet of the presentation area

6. Parking & Access

Host must provide:

- Parking space close to the entry point for loading animals
- An accessible, direct path to the presentation area
- If elevators/stairs are required, notification must be given in advance

7. Safety Requirements

To protect both participants and animals:

- No food or drinks in the handling area
- Children must be supervised by an adult at all times
- No running, grabbing animals, or approaching without invitation
- Only gentle touches—no “petting zoo” style crowding
- Presenter reserves the right to pause or modify handling if an animal shows stress
- Any on-site animals (except service animals) must be properly contained so as not to come into contact with presenter or presenter's animals.

8. Venue Responsibilities

The host agrees to:

- Ensure the space meets all requirements listed
- Provide a contact person available throughout the event
- Notify the presenter in advance of any special constraints (size limits, noise, pets on-site, etc.)
- Maintain a safe and respectful environment for animals and participants
- Pay any fees and secure any permits and permissions if required by the venue.

9. Presenter's Rights

For the safety of animals and guests, the presenter may:

- Decline to continue the show if conditions become unsafe
- Modify the presentation based on temperature, noise, or participant behavior
- Remove any animal showing signs of stress